

CONYERS-ROCKDALE LIBRARY BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
October 27, 2009

MEMBERS PRESENT:

Mike Kessler, Chairperson
Charlotte Gellert, Vice Chairperson
Jeanne Talley, Treasurer
Mary Myers
John Nix
Jerry Troff
Charles Walker
Stan Williams

STAFF PRESENT:

Debbie Manget
Daryl Fletcher
Gary Frizzell
Erika Gschwind
Nancy Kannwischer
Lauren Knowlton
Gail McCamish
Barbara Sanders

The meeting was called to order by Mr. Kessler at 5:31 p.m. at the Conyers Rockdale Library located at 864 Green Street.

Mr. Irwin moved to approve the August 25 minutes as amended. The amended minutes will include *change orders 16-24 before not to exceed*. Ms. Myers seconded and the motion passed unanimously. Mr. Irwin moved to approve the October 1 minutes as amended. The amended minutes will include *SPLOST before reimbursement request and as attached after reimbursement request*. Ms. Gellert seconded and the motion passed unanimously.

The Treasurer's report given by Ms. Talley included bank balances as of September 30, 2009

The Building Committee report included a motion by Mr. Irwin to accept change orders #32, 35, 36 and 37 in the amount of \$11,672 dollars. Mr. Troff seconded and the motion passed unanimously.

A motion was made to approve for purchase 5 items on the equipment list: Demco Mobil Processing Station, Techni Mobi MDF Mobil Laptop Cart, Sentry Book Sensitizer w/ stand, 3M 930 Counter Top Non-electric Desensitizer, and a Symbol LS9208 Omnidirectional Scanner. Mr. Irwin seconded and the motion passed unanimously.

A motion was made by Mr. Walker to approve the phase 1 purchase of outdoor furniture not to exceed the amount of \$9,587.00. Ms. Gellert seconded and the motion passed unanimously.

A motion was made by Mr. Troff to approve the reimbursement request, in the amount of \$57,949.61, and to submit it to the Board of Commissioners. Mr. Nix seconded and the motion passed unanimously.

A motion was made by Mr. Irwin to authorize the Chairperson to sign the Assurance Certificate for 2009 State Annual Report. Mr. Troff seconded and the motion passed unanimously. A motion was made by Mr. Irwin to approve the Signature Authority form for the State Annual Report that authorizes the Director to sign contracts. Ms. Myers seconded and the motion passed unanimously.

Mr. Kessler adjourned the meeting at 6:13 p.m.

Deborah S. Manget
Secretary of the Board

Approved _____ Date _____