

CONYERS-ROCKDALE LIBRARY BOARD OF TRUSTEES
MINUTES OF CALLED MEETING
March 31, 2009

Members Present:

Mike Kessler, Chairperson
Charlotte Gellert, Vice Chairperson
Jeanne Talley, Treasurer
David Irwin
Mary Myers
Jerry Troff
Charles Walker
Stan Williams

Members Absent:

John Nix

Staff Present:

Debbie Manget
Daryl Fletcher
Erika Gschwind

The meeting was called to order by Mr. Kessler at 5:35 p.m. at the Conyers-Rockdale Chamber of Commerce.

The Director's Report included an introduction of the new board member, Stan Williams, who was appointed by the Board of Commissioners. Ms. Manget submitted a recommendation to transfer surplus computer equipment on the list (attached). A motion was made by Mr. Irwin to surplus the computer equipment. Ms. Myers seconded and the motion passed unanimously.

Jerry Troff gave a project update which included awarding the bids for specific furniture for the amounts as presented. Mr. Walker made a motion to award the furniture bids to Ivan Allen and Office Furniture Expo for the amounts presented (attached). Ms. Gellert seconded and the motion passed unanimously.

A Totals by Manufacturer report was presented. Ms. Gellert made a motion to approve the purchase of furniture on State Contracts of \$178,329.00. After discussion, Ms. Gellert amended the motion to include, "not to exceed" \$178,329.00. Mr. Irwin seconded and the motion passed unanimously.

A motion was made by Mr. Irwin to approve the purchase of Additional Items as shown on the Totals by Manufacture report. Ms. Gellert seconded and the motion passed unanimously (attached).

A motion was made by Mr. Troff to approve Sentry as the company for anti theft detection gates for not to exceed \$15,460.00. Ms. Myers seconded and the motion passed unanimously.

Mr. Troff made a motion to approve Strategic Datacom for installation of CCVT camera system for not to exceed \$23,165. Ms. Talley seconded and the motion passed unanimously.

Mr. Troff made a motion to approve Interface Electronics to install Network cabling for not to exceed \$17,657. Ms. Gellert seconded and the motion passed unanimously.

Mr. Troff made a motion to obtain the moving shelving system and have it installed for not to exceed \$5,000.00. Ms. Gellert seconded and the motion passed unanimously.

Project update included a motion made by Mr. Troff to approve change orders 4 through 10 for not to exceed a total of \$5,682.30 (all attached). Mr. Irwin seconded and the motion passed unanimously. The project budget was submitted and a motion was made by Mr. Troff to approve the submitted budget (attached). Mr. Walker seconded and the motion passed unanimously.

Mr. Kessler adjourned the meeting at 6:20 p.m.

Deborah S. Manget
Secretary of the Board

Approved _____